

Companies and Other Business Entities (Fees) (Amendment)
Regulations, 2021 (No. 1)

IT is hereby notified that the Minister of Justice, Legal and Parliamentary Affairs has, in terms of section 300 of the Companies and Other Business Entities Act [*Chapter 24:31*], made the following regulations:—

1. These regulations may be cited as the Companies and Other Business Entities (Fees) (Amendment) Regulations, 2021 (No. 1).

2. The First Schedule to the Companies and Other Business Entities (Fees) Regulations, 2020, published in Statutory Instrument 47 of 2020 (hereinafter called the “principal regulations”), is repealed and the following is substituted—

“FIRST SCHEDULE (*Section 2*)

NAME SEARCH AND REGISTRATION FEES

Activity	Fee ZWL	Form No.
1. Name search	250	CR 2
2. Registration of Private Company	1 800	Memorandum and Articles of Association
3. Registration of Public Company	6 000	Memorandum and Articles of Association
4. Registration of Company Limited by Guarantee	6 000	Memorandum and Articles of Association
5. Registration of Cooperative Company	6 000	Memorandum and Articles of Association
6. Registration of Private Business Corporation	300	CR 28
7. Registration of Partnerships/ Syndicates/Consortium/joint Venture or Unregistered Association	1 000	CR 32

3. The Second Schedule to the principal regulations is repealed and the following is substituted—

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SECOND SCHEDULE (*Section 3*)

POST REGISTRATION FEES TO BE PAID BY ANY REGISTERED
BUSINESS ENTITY

Transaction	Fee (ZWL)	Form No.
1. Alteration in company's Memorandum or Articles	1 500,00	CR 34
2. Registration of any increase in shares	20 000,00	CR 10
3. Registration of Assumed Name	1 000,00	CR 3
4. For delivery of any return, document or notice not provided for pursuant to the Act	300,00	Annual Return
5. Filing of Financial Statements	2 000,00	—
6. For application for an extension of the time in terms of section 12	300,00	—
7. For every report prepared for the court by the Registrar	5 000,00	Report
8. For any certificate issued by Registrar	600,00	Certificate
9. For every entry extracted from any register for publication	100,00	—
10. For a copy of document per page	20,00	—
11. For a search conducted on a file	100,00	—
12. Certificate by Registrar per document	200,00	—
13. Application for conversion of Private Business Corporation to Private Company	600,00	CR 31
14. Registration of a resolution to convert a private company to a public company and vice versa (statement <i>in lieu</i> of prospectus)	3 000,00	—
15. Penalty for late holding of an annual general meeting	3 000,00	—
16. For any act done by the registrar not referred elsewhere in this Schedule	2 000,00	—
17. For any rental of a lodging box per year or part thereof	12 000,00	—
18. Registration as a consultant per year or part thereof	12 000,00	—
19. Filing an objection	5 000,00	—
20. Request for a hearing	5 000,00	—
21. Application for conversion of private company into PBC	600,00	CR 15

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Transaction	Fee (ZWL)	Form No.
22. Application for authority to use an electronic mail address, website, portal, or other interactive electronic link	10 000,00	CR 1
23. Application for replacement of lost, defaced or destroyed documents	2 000,00	CR 4
24. Notice of situation of postal address of a company's registered office, registered principal place of business and any change	600,00	CR 5
25. Notice of change of list of directors and secretaries	600,00	CR 6
26. Special resolution	600,00	CR 8
27. Notice of conversion, buy back of shares	600,00	CR 9
28. Return of allotments	600,00	CR 11
29. Notice of place where register of mortgages and debentures is kept or any change thereto	600,00	CR 12
30. Notice of situation of the office where branch register of members or debenture holders is kept or discontinuance thereof	600,00	CR 13
31. Statement by directors for strike off or voluntary wind up	600,00	CR 14
32. Beneficiary ownership declaration form	600,00	CR 16
33. Declaration that annual general meeting was held	600,00	CR 17
34. Declaration of shelf and shell companies per company	600,00	CR 18
35. Affidavit in terms of section 158 of the Act	600,00	CR 19
36. Statement by company of the amount or rate agreed to be paid by way of commission in respect of shares	600,00	CR 22
37. Statutory report	600,00	CR 23
38. Declaration of continuance of incorporation of company limited by guarantee	1 000,00	CR 24
39. Declaration that annual general meeting was held (PBC)	600,00	CR 29
40. Amendment of incorporation statement	600,00	CR 30
41. Declaration that an entity is still in existent	600,00	CR 33
42. Application to inspect entity documents and registers	600,00	CR 35

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4. The Third Schedule to the principal regulations is repealed and the following is substituted—

“THIRD SCHEDULE (*Section 4*)

FEES PAYABLE BY PUBLIC COMPANIES

Transaction	Fee (ZWL)
1. Registration of any statement <i>in lieu</i> of prospectus pursuant to section 116 of the Act	5 000,00
2. Registration of any prospectus pursuant to section 106 of the Act.	50 000,00

5. The Fourth Schedule to the principal regulations is amended by the insertion of “5” after “4”—

“5. For issuance of a certificate of registration of a foreign company	20,00”
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